

Selmaville Community Consolidated School District #10

3185 Selmaville Road, Salem, Illinois 62881

Robin E. Brooks
Superintendent/Principal

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Larry Maxey
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Parental Request for Pre-planned Absence

District Guidelines

For pre-planned family vacations, this request form must be completed one week prior to this absence. These absences will be counted as part of the five (5) absences per semester allowed based solely on parental confirmation as the reason for the absence. Homework assigned prior to this absence will be due upon return to school.

REQUEST MADE ON: _____/_____/_____

REQUEST MADE BY: _____

PERIOD OF ABSENCE: start _____/_____/_____

end _____/_____/_____

Student(s)	Grade
_____	_____
_____	_____
_____	_____
_____	_____

Parent/Guardian Signature: _____

Teacher's Signature: _____

Administrator's Signature: _____