

Selmaville C.C.S.D. #10

Information Technology Acceptable Use Policy

Each student and his or her parent(s)/guardian(s) must sign this Acceptable Use Policy before being granted access to the District's Network, Technology Related Devices, and Internet connection/network. **PLEASE READ THIS DOCUMENT CAREFULLY BEFORE SIGNING.**

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. Selmaville Community Consolidated School District #10 has taken precautions to restrict access to controversial materials. However, on a global network it is impossible to control all materials and an industrious user may discover controversial/inappropriate information. We, Selmaville Community Consolidated School District #10, firmly believe that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may procure material that is not consistent with the educational goals of the District.

All use of any Selmaville network (and/or any other technology resource) shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. This Acceptable Use Policy does not attempt to state all required or proscribed behavior by users. However, some specific examples are provided. **The failure of any user to follow the terms of the Acceptable Use Policy will result in the loss of privileges, disciplinary action, and/or appropriate legal action.** The signature(s) at the end of this document is legally binding and indicates the party who signed has read the terms and conditions carefully and understands their significance.

TERMS AND CONDITIONS

1. Acceptable Use – Access to the District's network (and/or any other technology resource) must be for the purpose of education or research, and be consistent with the educational purposes of the District.
2. Privileges – The use of the district's network (and/or any other technology resource) must be for the purpose of education or research, and be consistent with the educational purposes of the District.

3. Unacceptable Use – Users are responsible for their actions and activities involving the network (and/or any other technology resource). Some examples of unacceptable uses are:
 - a. Using the network (and/or any other technology resource) for any illegal activity, including violations of copyright or other contracts, or transmitting any material in violation of any U.S. or State regulations;
 - b. Unauthorized downloading of software, regardless of whether it is copyrighted or de-virused;
 - c. Sharing your account or password with others;
 - d. Downloading copyrighted material for reasons other than personal use;
 - e. Using the network (and/or any other technology resource) for private financial or commercial gain or fraud;
 - f. Wastefully using resources, such as file space;
 - g. Gaining or seeking to gain unauthorized access to resources or entities;
 - h. Invading the privacy of individuals;
 - i. Posting private or personal information about another person;
 - j. Gaining unauthorized access to the files of others, or vandalizing the data or files of another user;
 - k. Using another user's account or password;
 - l. Posting material authored or created by another without his/her consent.
 - m. Posting anonymous messages;
 - n. Using the network (and/or any other technology resource) for commercial or private advertising;
 - o. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material;
 - p. Possessing any data which might be considered a violation of these rules in paper, magnetic (disk), or any other form; and
 - q. Using the network (and/or any other technology resource) while access privileges are suspended or revoked.
4. Network Etiquette – Users are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:
 - a. Be polite. Do not become abusive in your messages to others.
 - b. Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language.
 - c. Do not reveal the personal addresses or telephone numbers of students or colleagues.

- d. Understand that a user's actions can be "seen" by administrators of the network. It is likely that someone knows the connections you are making, know what you are doing and what you looked at while on the network.
 - e. Recognize that electronic mail (E-mail) is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities will be reported to the authorities.
 - f. Do not use the network in any way that would disrupt its use by other users.
 - g. Consider all communications and information accessible via the network to be the property of Selmaville School District.
 - h. Illegal activities are strictly forbidden.
5. No Warranties – The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages users suffer. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or a user's errors or omissions. Use of any information obtained via the Internet is at your own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services, or any costs or charges incurred as a result of seeing or accepting such advice.
6. Indemnification – the user agrees to indemnify the School District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any breach of this Acceptable Use Policy.
7. Security – Network security is a high priority. If a user can identify a security problem on the network or Internet, you must notify the system or building administrator. Do not demonstrate the problem to other users unless asked to do so by the system or building administrator. Keep your account and password confidential. Do not use another individual's account or password. Attempts to log-on to the network as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network.
8. Vandalism – Vandalism will result in cancellation of privileges, other disciplinary action, and restitution for costs associated with hardware, software, and system restoration. Vandalism is defined as any malicious attempt to harm or destroy hardware, software, another user's data, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of computer viruses.
9. Telephone Charges – The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

By signing and dating page 5 of this document:

Section One

The student understands and will abide by the Acceptable Use Policy. He/she further understands that any violation of the regulations above is unethical and may constitute a criminal offense. Should he/she commit any violation, privileges may be revoked, school disciplinary action and/or appropriate legal action may be taken.

Section Two

The parent or guardian understands that access to the network (and/or any other technology resource) is designed for educational purposes and that the District has taken precautions to eliminate controversial material. However, he/she also recognizes it is impossible for the District to restrict access to all controversial and inappropriate materials. He/she will hold harmless the District, its employees, agents or Board members for any harm caused by materials or software obtained via the network. He/she will accept full responsibility for supervision if and when the child's use is not in a school setting. He/she has discussed the terms of this Acceptable Use Policy with their child and hereby requests that the child be allowed access to the district's network.

SELMAVILLE COMMUNITY CONSOLIDATED SCHOOL DISTRICT #10

ACCEPTABLE USE POLICY (AUP)

If you wish to make any changes to your student's AUP status, you will need to request a new form.

Section One

A parent signature is sufficient for students in grades K-3

Selmaville Students in 4th grade to 8th grade must sign below:

Student's Full Name: _____

Student's Signature: _____ Date: _____

Section Two

Parent or Guardian must sign below for students in all grades:

Students Name: _____ Grade: _____

(Please Print)

Parent/Guardian Name: _____

(Please Print)

Parent/Guardian Signature: _____ Date: _____

Please keep pages 1-4 for your reference purposes and return page 5 to Selmaville School to allow your child to have network (and/or any other technology resource) privilege.